2011 TRUST QUESTIONNAIRE

Trust Name:		**Year End:**	31 March 2011
Phone Number:		**Facsimile Number:**	
E-mail Address:			

Please answer all questions below.

		YES	NO
1	Does the Trust have a separate Bank Account? If yes, please provide narrated bank statements.	☐	☐
2	Did the Trust receive New Zealand Interest / Dividends? If yes, please provide:	☐	☐
	- Copies of Interest and/or Dividend Statements.	☐	☐
	- Copies of Portfolio Investment Entities (PIE) Income, (if applicable).	☐	☐
	- Copies of Reports from Portfolio Managers (if applicable).	☐	☐
3	Did the Trust receive rental income? **(Please complete our Rental Questionnaire)**	☐	☐
4	Did the Trust have any overseas investments? **(If yes please provide details at Section A).**	☐	☐
5	Did the Trust earn any other income?	☐	☐
	a) If **livestock** income/expenditure **(Please complete our Livestock Questionnaire).**	☐	☐
	b) If **farm/other trading** income **(Please complete Supplementary Trading Trust Questionnaire).**	☐	☐
	c) If Sundry income, please provide details.	☐	☐
6	Does the Trust pay interest on funds borrowed? If yes, please provide Statements of Interest and Principal Payments, from your bank or finance company.	☐	☐
7	Did the Trust purchase any assets or investments from the settlor(s) during the year? If yes, please provide details, including Deeds of Acknowledgment of Debt.	☐	☐
8	Have any other assets/investments been purchased or sold during the year? If yes, please provide details of the transactions including copies of associated documentation.	☐	☐
9	Were there any variations to the Trust Deed, any changes in Trustees, resettlements or other major changes to the Trust during the year? If yes, please provide details including copies of the associated documentation.	☐	☐
10	Gifting Programme. Have you completed the annual gifting programe this year? Please provide copies of the gifting documentation from your solicitor, including Deeds of Forgiveness of Debt. Did you change your lawyer? If yes, please provide details.	☐	☐
11	Have there been any capital or income distributions to beneficiaries during the year? If yes, please provide details and a copy of the associated documentation.	☐	☐
12	Has any beneficiary become Sui Juris (turned 20 years old) during the year? If yes, please indicate which beneficiary.	☐	☐
13	Has the Trust made any advances or loans during the year? If yes, please provide details and copies of the associated documentation.	☐	☐
14	Was there any major transaction/event which occurred during the year? If yes, please provide details and copies of the associated documentation.	☐	☐
15	**IN ALL CASES, PLEASE SIGN THE DECLARATION AT B**	☐	

If you require any assistance please call us on - (03) 358-3108

or

Take advantage of our one hour visit to your home/business to assist with getting your records together

The cost is $99.00 plus GST - this will include a folder and dividers.

A Did you receive any overseas income or incur overseas expenses?

Please provide copies of all dividend and interest statements and/or Portfolio Manager Reports.

Please provide details of investments bought or sold during the year

Please complete the details below if you have overseas investments so we can determine the correct tax treatment even if they do not pay dividends

Investment Company Name	Company's Country of Residence	Date Purchased	Original Cost Price of Shares or units	At the beginning of your income year*	
				No of Shares or units held	Market Values (if known)

* For 31 March 2011 balance dates this would be the number of shares or units held and market values as a 1 April 2010.

Please attach details of any other overseas income and expenses

B DECLARATION

I accept responsibility for the accuracy and completeness of the information supplied in this questionnaire which is to be used in the preparation of my rental statements. You are not to complete an audit, nor do I wish you to undertake a detailed review of my affairs in order to substantiate the accuracy of my information, and therefore you are not asked to provide any assurance on my financial statements. I understand your work cannot be relied on to detect error and fraud and that you accept no liability for the accuracy and completeness of the information supplied by me. I further understand that the financial statements will be prepared at my request and for my purposes only and that you will not be liable for any losses, claims or demands by any third person.

I also accept responsibility for all other records and information supplied to you other than those listed above. I accept responsibility for any failure by me to supply all relevant records and information to you.

I ……………………………………………… hereby authorise Perriam and Partners Ltd to obtain from any third party any records or information you require for the purpose of preparing my Financial Statements and Income Tax Returns and accordingly any such third party is authorised to provide you with information required.

Signed: ______________________

Date: ______________

Your time and effort in completing this form is much appreciated by the team at Perriam and Partners Ltd