

2011 QUESTIONNAIRES AND RECORDS

31 March 2011 will soon be upon us and this signals the end of another financial year.

It has been a year that will be remembered for pretty much one event, that being the tragedies that unfolded here in Christchurch on 22 February 2011. We therefore appreciate, that getting your financial records to us early in the year may not be a priority for you, but it's a bit like a toothache, it won't go away until it's sorted.

So we want to help!

Getting your records into us early will be one thing that you can tick off your list, allowing you to move on with other more pressing things.

Records Lost - If you have lost your records as a consequence of the events on either 4 September 2010 or 22 February 2011, we have ways of reconstructing these for you.

Cost - We are also very mindful that this is one year you will not want your accounting fees to increase, and **we fully agree**. But you need to help us. Incomplete records and incomplete questionnaires, invariably always lead to extra time being required on the job. If you can be as diligent as circumstances allow, then we can **deliver**.

Our questionnaires are on our website (www.perriams.co.nz) as follows:

**Business Questionnaire
Rental Questionnaire
Personal Questionnaire
(required for every personal tax return)
Livestock Questionnaire
Trust Questionnaires**

Please note the Inland Revenue Department require us to hold a signed questionnaire for each applicable tax return that we prepare.

We are again offering a one hour visit to your home/business to assist with getting your records together for only \$99.00 plus GST (includes travel in Christchurch) — this will include a folder and dividers.

Please phone to organise an appointment or e-mail reception@perriams.co.nz.

If you are interested in the folder and dividers only, please either phone or e-mail.

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