Perriam & Partners Ltd
Chartered Accountants & Business Advisors

2019 TRUST QUESTIONNAIRE

NAME:

E-MAIL ADDRESS:

CONTACT PERSON:

HOME PHONE NO:

MOBILE NO:

ADDRESS:

AUTHORITY AND TERMS OF ENGAGEMENT:

I hereby instruct you to prepare the Trust's Financial Statements and Tax Return. I accept responsibility for the accuracy and completeness of the information supplied in this questionnaire which is to be used in the preparation of the Trust's financial statements. You are not to complete an audit, nor do I wish you to undertake a detailed review of the Trust's affairs in order to substantiate the accuracy of the Trust's information, and therefore you are not asked to provide any assurance on the Trust's financial statements.

I understand your work cannot be relied on to detect error and fraud and that you accept no liability for the accuracy and completeness of the information supplied by me. I further understand that the financial statements will be prepared at the Trust's request and for my purposes only and that you will not be liable for any losses, claims or demands by any third person.

I also accept responsibility for all other records and information supplied to you other than those listed above. I accept responsibility for any failure by me to supply all relevant records and information to you.

You are hereby authorised to obtain from any third party any records or information you require for the purpose of preparing the Trust's Financial Statements and Income Tax Returns and accordingly any such third party is authorised to provide you with information required.

NAME OF TRUSTEE: ___________________________________

SIGNED: ____
(Please enter full name if signing and sending electronically, as this is an Inland Revenue requirement)

DATE: ____

Your time and effort in completing this form is much appreciated by the team at Perriams as it allows us to complete your Financial Statements more efficiently.

DON'T FORGET TO SIGN YOUR QUESTIONNAIRE

Please answer all questions below.

		Yes	No
1	Does the Trust have a separate Bank Account? If yes, please provide narrated bank statements.	☐	☐
2	Did the Trust receive New Zealand Interest/Dividends? If yes, please provide:	☐	☐
	- Copies of Interest and/ or Dividend Statements.	☐	☐
	- Copies of Portfolio Investment Entities (PIE) Income, (if applicable).	☐	☐
	- Copies of Reports from Portfolio Managers (if applicable).	☐	☐
3	Did the Trust receive rental income? **(Please complete our Rental Questionnaire)**	☐	☐
4	Did the Trust have any overseas investments**? (If yes please provide details at Section A).**	☐	☐
5	Did the Trust earn any other income?	☐	☐
	If livestock income/expenditure **(Please complete our Livestock Questionnaire).**	☐	☐
	If farm/other trading income **(Please complete Supplementary Trading Trust Questionnaire).**	☐	☐
	If Sundry income, please provide details.	☐	☐
6	Does the Trust pay interest on funds borrowed? If yes, please provide Statements of Interest and Principal Payments, from your bank or finance company.	☐	☐
7	Did the Trust purchase any assets or investments from the settlor(s) during the year? If yes, please provide details including Deeds of Acknowledgment of Debt.	☐	☐
8	Have any other assets/investments been purchased or sold during the year? If yes, please provide details of the transactions including copies of associated documentation.	☐	☐
9	Were there any variations to the Trust Deed, any changes in Trustees, resettlements or other major changes to the trust during the year? If yes, please provide details including copies of the associated documentation **(Please complete Section C).**	☐	☐
10	**Gifting Programme. Have you completed any gifting this year?** Please provide copies of the gifting documentation from your solicitor, including Deeds of Forgiveness of Debt.	☐	☐
11	Did you change your lawyer? If yes, please provide details.	☐	☐
12	Have there been any capital or income distributions to beneficiaries during the year? If yes, please provide details and a copy of the associated documentation.	☐	☐
13	Has any beneficiary become Sui Juris (turned 20 years old) during the year? If yes, please indicate which beneficiary.	☐	☐
14	Has the Trust made any advances or loans during the year? If yes, please provide details and copies of the associated documentation.	☐	☐
15	Was there any major transaction/event which occurred during the year? If yes, please provide details and copies of the associated documentation.	☐	☐

16 If receiving a tax refund, and you would like this paid directly to your nominated NZ bank account? ☐ ☐
(Please complete section B)

17 Do you find our newsletters informative? ☐ ☐

18 Would you like to receive your tax payment notices via email or post?

If email address is different from the email address supplied on the front page, please specify

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19 Would you like to receive your invoices via email or post?

If email address is different from the email address supplied on the front page, please specify

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THE FIRST QUESTION WE HAVE AND WHAT MATTERS TO US IS WHAT CAN PERRIAM AND PARTNERS DO TO PROVIDE A BETTER SERVICE TO YOU? PLEASE TAKE THIS OPPORTUNITY TO LET US KNOW.

A DID YOU RECEIVE ANY OVERSEAS INCOME OR INCUR OVERSEAS EXPENSES?

Please provide copies of all dividend and interest statements, or reports from Portfolio Managers.

Please provide details of investments bought or sold during the year.

Please complete the details below if you have overseas investments so we can determine the correct tax treatment even if they do not pay dividends.

				At the beginning for you income year*	
Investment Company Name	**Company's Country of Residence**	**Date Purchased**	**Original Cost Price of Shares of Units**	**No of Shares or Units held**	**Market Values (If known)**

For March 2019 balance dates this would be the number of shares or units held and market values as at 1 April 2018.

B TAXATION REFUNDS

If you would like any 2019 refund direct credited to your bank account please provide your full nominated **New Zealand** bank account details.

Bank Account Number: ____________________________________

Bank Account Name: ____________________________________

C VARIATIONS TO TRUST DEED

Please list below any changes in Trustees, including Trustees leaving and Trustees added.

Please list below any other major changes to the Trust during the year.
